

CRAWFORD COUNTY FAIRGROUNDS RENTAL AGREEMENT

Please check one: Yes, we will be charging at the gate
 No, we will not be charging at the gate

WITNESSETH: That the Crawford County Fair Board, party of the first part and

_____ party of the second part do agree as follows:

The party of the first part does hereby permit the party of the second part to use the Crawford County fairgrounds in Gays Mills, on the _____ day of _____, 20____, subject to the following terms and conditions:

Conditions

1. All groups and individuals using any facilities at the fairgrounds must submit a written request at least one month in advance of the date of the activity for approval by the Crawford County Fair Board.
2. Group must provide spectator liability insurance with the liability limit of \$500,000 per occurrence and have Crawford County listed as an additional insured.
3. If food sold at activities or events, product liability insurance must be provided.
4. All contracts, copies of insurance policies, spectator and product liability are to be presented to the Crawford County Fair Office prior to the date of the activity.
5. Keys may be obtained from the Grounds Custodian at the Crawford County Fairgrounds.
6. Users of buildings and grounds are responsible for clean up within one week following the activity or event.

Deposit and Rental Fee

1. **A Security Deposit of \$100.00** is required for the use of the fairgrounds, with the exception of the Exhibit Building #4. The deposit for use of the Exhibit Building #4 will be \$300.00. The security deposit will be refunded if no damage is incurred.
2. **Bathroom Supply Deposit:** \$500 deposit is required for covering the cost of replacing trash bags, soap, toilet and other paper products, etc. used and any balance will be refunded to the renter within 60 days after the event.
3. **Groups that Do Not Charge at the Gate:**
 - **Fairgrounds:** A \$50.00 rental fee per day will be charged for the use of the fairgrounds, which will include the sanitary facilities.
 - **Buildings:** An additional charge of \$50.00 per building, with the exception of the Exhibit Building #4, used per day plus utility charges (electricity, sewer, garbage, and phone if applicable). The charge for the Exhibit Building #4 and 4-H Food Stand will be \$150.00.
4. **Groups that Do Charge at the Gate:**
 - **Fairgrounds:** A \$100.00 rental fee per day will be charged for the use of the fairgrounds, which will include the sanitary facilities.
 - **Buildings:** An additional charge of \$100.00 **per building**, with the exception of the Exhibit Building #4, used per day plus utility charges (electricity, sewer, garbage, and phone if applicable). The charge for the Exhibit Building #4 and the 4-H Food Stand will be \$200.00.
5. **Rental of the Grandstand:** The fee for using the grandstand will be \$400 per day.
 - **Fairgrounds:** When renting the grandstand there will be no additional charge for using the fairgrounds or utilities (electricity, sewer and garbage). Phone charges, if applicable, are not included, and will be charged accordingly.
 - **Buildings:** An additional charge of \$100.00 per building, with the exception of the Exhibit Building #4, used per day. Use of the Exhibit Building #4 and 4-H Food Stand will be \$200.00
6. Special requests or requirements in addition to those listed above will be negotiated by the Crawford County Fair Board.
7. All income from the rental and use of the fairgrounds will be deposited in an account ear marked for fairground improvements.

Please indicate below what your needs are for your event:

- Fairgrounds - Required (includes use of restrooms, parking and access to grounds)
- Commercial Building
- Exhibit Building #4 (Includes 4-H Food Stand)
- Educational Pavilion
- Fair Office
- Grandstand
- Exhibit Building #3
- Restrooms, lower
- Restrooms, upper
- Beef Barn
- Dairy Show Barn
- Dairy Barn
- Dairy Open Barn
- Horse Arena
- Petting Zoo
- Poultry and Rabbit Barn
- Sheep and Swine Barn

The rental fee or donation (not including utility usage) payable by the party of the second part shall be:

Security Deposit: _____ Grounds Rental: _____

Building Rental: _____

Total Check One: _____ **Total Check Two:** _____

Utility and damage charges (if any) will be assessed within 30 days of the completion of the event.

Security Deposits will not be returned until these charges have been paid in full.

On behalf of the party of the second part:

Date of Event: _____

Business Name: _____

Contact Name: _____

Address: _____

City, State, Zip _____

Phone: _____

Signature: _____

Today's Date: _____

On Behalf of the party of the first part:

Signed: _____

Printed Name: _____

Title: Crawford County Fair Board Chairman

Today's Date: _____